

The Society for Employment and Equal Rights

Institute for Community Justice of Philadelphia FIGHT
21 South 12th Street, Suite 700
Philadelphia, PA 19107-3614
Phone: 215-525-0460

Please join us for meetings on the second Tuesday of each month
between 1-2:15pm.

Employment Resource Guide

Prison Summit Edition
Updated 26 June 2013

By: The Society for
Employment and Equal
Rights



Society for Employment and Equal Rights

The beginning...

The Society for Employment and Equal Rights (SEER) grew out of two focus groups in October 2010 at Philadelphia FIGHT's Institute for Community Justice, to address human rights violations in jail and prison. However, the conversation shifted to the violations of Employment rights seemed like the area most people were passionate about, leading to creation of the group.

Who we are

The majority of SEER members are formerly incarcerated/convicted people. The group prides itself actually experienced the difficulties related to employment discrimination.

What we do

SEER has undertaken a diverse range of work. We have been involved in ongoing campaign work, including the "Ban the Box" legislation, and the Support Center for Prison Advocacy. We are also passionate about sharing information with others through our meetings, resource sharing and meetings with school-age youth. Another central effort involves reaching out to employers to build relationships with them. We believe that we can truly make a change, due especially to the inspiration of our work from the real life experiences of formerly incarcerated/convicted people.

Mayor's Office for Reintegration Services for Ex-Offenders (RISE)

Case management services are offered such as substance abuse treatment, behavioral health services, educational and employment services.

Walk in for sign-up and intake to see if you qualify.

34 South 11th Street, 6th Floor

Philadelphia, PA 19102

Phone: 215-683-3370

This City program does not accept sex-offenders or arsonists.

Office of Vocational Rehabilitation (OVR)

444 North 3rd Street, Suite 5A

Philadelphia, PA 19123-4189

Phone: 215-560-1900

Monday through Friday 8:30AM to 5PM

Must have a documented disability such as drug addiction, handicap or mental illness to qualify for their training programs

Urban League of Philadelphia

121 South Broad Street, 9th Floor

Philadelphia, PA 19107-4533

Phone: 215-985-3220 Carla Baptiste, Career Center Manager x200

Monday through Friday 8:30AM to 5PM

A person must bring two forms of identification to an orientation class which is usually on Mondays at 1:45pm.

Work Opportunity Tax Credit

Federal tax credit available to employers who hire individuals with a felony record, among other "target group" qualifying individuals.

Pennsylvania Bureau of Workforce Investment Labor and Industry Building, 12th Floor

7th and Forster Streets

Harrisburg, PA 17120

Phone: 717-783-3676

Fax: 717-787-5785

Thank you to the Institute for Community Justice at Philadelphia

FIGHT

Brian Malone

Gena Poulard

Kathy Tokoi

Stanley Pokras

And all who dedicate time and effort to SEER!!

Philadelphia Department Of Behavioral Health: 1101 Market Street,
7th Floor, Philadelphia, PA 19107-2934
Phone: 215-685-4983/215-906-1412(Cell) Michael Little, Forensic Certi-
fied Peer Specialist. Email: Michael.little@phila.gov

Philadelphia Unemployment Project: 112 North Broad Street, 11th Floor,
Philadelphia, PA 19102-1510
Phone: 215-557-0822 Lisa Haver, Jobs Developer

Services Employees Industrial Union (SEIU)
42 South 15th Street, 2nd Floor, Philadelphia, PA 19102-2218
Phone: 215-226-3600

X-Offender for Community Empowerment
2231 North Broad Street, Suite 200, Philadelphia, PA 19132-4502;
267-325-0335 or 215-668-8477 Wayne Jacobs
kimpayton@x-offender.org

Accessing your criminal record
Docket sheets can be accessed for free through the Pennsylvania Unified
Judicial System Web portal:
<http://ujportal.pacourts.us/DocketSheets/CP.aspx>
Search for your record by using the drop down menu to search by
“Participant name”.
Contact for official criminal record copies (for a fee):
Bureau of Records and Information Services
Pennsylvania State Police
1800 Elmerton Avenue, Harrisburg, PA 17110
Phone: 717-783-5588 Fax: 717-772-3681

Federal bonding program
Insurance coverage for individuals with a criminal record Pennsylvania
Bureau of Workforce Investment Labor and Industry Building, 12th Floor
7th and Forster Streets, Harrisburg, PA 17120
Phone: 717-787-6915 Fax: 717-772-5478

Community Legal Services: Legal services for low-income people
*Legal assistance is provided in areas such as family law, consumer law,
aging and disabilities law, employment discrimination, housing, public
benefits, language access, among others.*
Call for questions about services, and for intake times.
Center City Office North Central Office
1424 Chestnut Street 1410 West Erie Avenue
Philadelphia, PA 19102-2556 Philadelphia, PA 19140-4111
Phone: 215-981-3700 Phone: 215-227-2400

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Needs for recently released ex-offenders!

By SEER member, Bryant Poland

1) Finances for things such as:

- Transportation (Tanspass/tokens/daypass) as needed.
- ID/Birth certificate/social security card/etcetera

See "Dave" on the Benjamin Franklin Parkway, most Monday afternoons for help with obtaining ID records. He should be standing near the Galusha Pennypacker statue between 18th and 19th Streets.

2) Employment/actual leads on employers who hire ex-offenders:

- Contact person who has information regarding employment (name, address, phone number)
- Society for Employment and Equal Rights

3) Education/computer basic knowledge.

- Creating a resume
- Creating an email account
- Help with filling out applications online

4) Housing/help finding a home plan (if applicable).

- Telephone number: land line with an answering machine or a cell phone with voicemail
- For those without friends or family who can help, contact OSH at 802 North Broad Street, Philadelphia, PA 19130-2235 or Bethesda Project (215-732-2470) at 609 South 15th Street, Philadelphia, PA 19146-1605

5) Counsel/mentor/someone to talk to about life issues who can give good solid advice.

6) Public assistance/medical insurance/other benefits and help with the application process (if applicable).

- Philadelphia Department of Public Welfare
- Mary Howard Clinic (215-592-4500) at 125 South 9th Street, Philadelphia, PA 19107-5125
- JFK Behavioral Health (215-568-0860) at 112 North Broad Street, Philadelphia, PA 19102-1510

7) Family or Friends/Group geared towards ex-offenders understanding their role and place as they reintegrate back into their family and community settings.

Useful Information and Resources

Access To Recovery: 123 South Broad Street, Philadelphia, PA 19109-1029

Phone: 215-599-4972 James Williams x4428

Chosen 300: 1116 Spring Garden Street, Philadelphia, PA 19123-3316

Phone: 215-765-9806 Brian C. Jenkins

Job info meeting with meal 1st Tuesday of each month at 12pm

Impact Services Corporation: 1952 East Allegheny Avenue, Philadelphia, PA 19134-3122

Phone: 215-739-1600 Michael Don Pailin x167

Also at 2701 North Broad Street, 4th Floor, Philadelphia, PA 19132-2743

Phone: 215-430-7430 Marketta Kelly x216

Institute for Community Justice (ICJ) of Philadelphia: 21 South 12th Street, Suite 700, Philadelphia, PA 19107-3614

Phone: 215-525-0460

JEVS (Jewish Employment and Vocational Service):

9350 Ashton Road, Suite 201 Philadelphia, PA 19114

Phone: 267-350-8607 Kristy McGuigan, Intake Coordinator

<https://jevshumanservices.org/findhelp/inmates-exoffenders.html>

They are open Monday through Friday 8AM-4PM.

Neighbors Helping Neighbors Association

1213 Vine Street, Philadelphia, PA 19107-1111

Phone: 215-665-0654 Nick Carang

Email: nhna_philly@yahoo.com

New Pathways Project: 166 West Lehigh Avenue, 3rd Floor, Philadelphia, PA 19133-3849

Phone: 215-763-4901 Chrisia Garcia

Office Of Councilwoman Jannie L. Blackwell, 3rd District:

Room 408-City Hall, Philadelphia, PA 19107

Phone: 215-686-3418/3419 John Fenton, Director of Community Activities

Pennsylvania Prison Society: 245 North Broad Street, Suite 300, Philadelphia, PA 19107-1518

Phone: 215-563-5423

Metropolitan Career Center

162 West Chelton Avenue, Philadelphia, PA 19144-3359
Phone: 215-843-6615

National Comprehensive Center for Fathers

714 Market Street, 7th Floor, Philadelphia, PA 19106-2326
Phone: 215-717-4000 <http://www.nccfamerica.com/>

Their programs are intended to assist Philadelphia resident fathers with minor children, but will accept other individuals under special circumstances.

Nonprofit Technology Resources

Various types of free computer training and low priced computers sold.
1524 Brandywine Street, Philadelphia, PA 19130-4003

Phone: 215-564-6686 <http://ntrweb.org/>

They host a free “bring your own computer” program on Wednesday afternoons to learn how to operate and/or repair a computer. Owning a computer is preferred but not required. Call at least a day or two ahead and ask for Regina to schedule an appointment.

People For People, Incorporated

*Their program **Project DAD** develops fathering and job search skills.*

<http://www.peopleforpeople.org/>

800 North Broad Street, Philadelphia, PA 19130-2202

Phone: 215-235-2340 Tonya Woods, Job Developer x687

Cell: 267-456-4827

Project 4Ever Striving

Various life skills, and employment assistance is offered.

2418 West York Street, Philadelphia, PA 19132-4233

Phone: 267-968-0607

Specializes in offering the once in a lifetime ATR program. If you have already taken ATR you will have to pay a fee for their other services.

ServSafe Certification Training Program

Several SEER members have graduated from this program.

1315 Walnut Street, Suite 900, Philadelphia, PA 19107-4719

Phone: 215-732-2991

Tradeswomen of Purpose

Training and placing low-income women in blue-collar jobs

2300 Alter Street, Philadelphia, PA 19146-2416

Phone: 215-545-8702

Resume quick tips from SEER

*Resumes are a marketing tool for yourself, and a presentation of self to communicate why an employer should hire you.

*What kind of job are you looking for? Include skills, abilities, knowledge, and experience that are relevant to that job.

*Start by making a list of all your accomplishments, awards, certificates, jobs, volunteer positions, programs, and any other relevant activity.

Worry about what to actually include on the resume second.

*Proofread your resume before you send it out, and have others help you edit it as well.

*If you are applying for a job that is entry-level, you may not want to submit a resume with your application because it will make you seem over qualified. In such instances only use the resume to fill out the application.

Computer access

*If you don't have access to a computer at home, places with free computer access include:

The Institute for Community Justice

21 South 12th Street, Suite 700, Philadelphia, PA 19107-3614

Phone: 215-525-0460

Computer lab Tuesday-Thursday 1-5pm, Friday 2-5pm

The AIDS Library

1233 Locust Street, 2nd Floor, Philadelphia, PA 19107-5453

Computer lab Monday, Wednesday, Friday 1-5pm and

Tuesday, Thursday 1-7pm

Free Library of Philadelphia locations

General Information: 215-686-5322

Library Hotspots: 215-686-5372

Find the closest location at: www.phillykeyspots.org/ or

www.freelibrary.org/hotspots

Impact Services Corporation

1952 East Allegheny Avenue, Philadelphia, PA 19134-3122

Phone: 215-739-1600

Computer lab Monday-Friday 9am-5pm

Chosen 300

1116 Spring Garden Street, Philadelphia, PA 19123-3316
 Phone: 215-765-9806
 Computer lab Mondays, Wednesdays, Fridays 12-3pm

Congreso De Latino Unidos

2800 North American Street, Philadelphia, PA 19133-3534
 Phone: 215-763-0423 extension 7268
 Computer lab Mondays-Fridays 9am-5pm

Critical Path

1233 Locust Street, 3rd Floor
 Philadelphia, PA 19107-5453
 Phone: 215-985-4448
 Monday, Wednesday 10am-1:30pm, Friday 10am-3pm

Mayor's Office Of Community Services, OIC Building

1231 North Broad Street, 1st Floor, Philadelphia, PA 19122-4021
 Phone: 215-474-1807
 Computer lab Mondays-Fridays 9am-5pm

Philadelphia Unemployment Project

112 North Broad Street, 11th Floor, Philadelphia, PA 19102-1510
 Phone: 215-557-0822
 Computer lab Monday-Friday 9am-5pm

Urban League of Philadelphia

121 South Broad Street, 9th Floor, Philadelphia, PA 19107-4533
 Phone: 215-985-3220
 Computer lab Tuesday-Friday 10am-4pm

Freedom Rings Foundation

Hotspots in Philadelphia County, many of them with computers.
 Find the closest location at: <http://www.phillyhotspots.org/>

Also check the following low websites for free or low-cost (under \$20 per month) Internet access:

<http://www.freedompop.com/>

<http://www.netzero.net/>

Job Training for people with a criminal record**ARBOR Career Center**

Job training and employment agency
 225 South 15th Street, Suite 1000, Philadelphia, PA 19102-3831
 Phone: 610-891-5509

Career Link

Find the closest location at: www.pacareerlink.state.pa.us/

Connection Training Services: 2233 West Allegheny Avenue, 2nd Floor
 Rear, Philadelphia, PA 19132-1420

Phone: 215-430-0381 Sadina Davis, Job Developer
 This NGO does not accept sex-offenders. Must have been released within the last six months from an incarceration lasting at least six months.

EDSI Solutions

Job counseling and training company
 160 East 7th Street, 1st Floor, Chester, PA 19013-6033
 Phone: 610-876-4855 William Y. Cruz, Division Specialist
www.edsisolutions.com/

You must be referred by the Delaware County Department Of Public Welfare to receive training from them without paying a fee.

Education for formerly incarcerated people at the Community College of Philadelphia

Contact Tara Timberman, Reentry Support Project Coordinator at the Community College of Philadelphia, English Department
 1700 Spring Garden Street, Philadelphia, PA 19130-3936
 Phone: 215-972-6304 E-mail: CCPReentry@gmail.com

LIFT-Philadelphia

Basic, free computer training is offered
 5548 Chestnut Street, First Floor, Philadelphia, PA 19139-3204
 Phone: 215-474-1807

Mayor's Office Of Community Services, OIC Building

Free basic computer training is offered
 1231 North Broad Street, 5th Floor, Philadelphia, PA 19122-4021
 Phone: 215-685-3908 Fax: 215-685-3918

Ontime Staffing

207 North 9th Street, Philadelphia, PA 19107-1832

Phone: 215-829-0188 Yan Hong Mai

Also at 2814 Cottman Avenue, Philadelphia, PA 19149-1419

Phone: 215-333-3349

Protocall

1 Mall Drive, Suite 105, Cherry Hill, NJ 08002-2101

Phone: 856-667-9003 Alicia Favuzzi, Assistant Staffing Supervisor x1300

Randstad

2 Penn Center, JFK Boulevard , Philadelphia, PA 19102-1721

Just west of 15th Street on JFK

Can only apply for work at www.randstadstaffing.com

Trinity Staffing

2340 South Broad Street, Philadelphia, PA 19145-4463

Phone: 215-218-9300

Unique Staffing, Incorporated

1218 Chestnut Street, Philadelphia, PA 19107-4825

Phone: 215-238-9146

Uplift, Incorporated

5070 Parkside Avenue, Philadelphia, PA 19131-4747

Phone: 215-222-8763

*Temp to hire work.



Job search tips

Compiled from SEER member's advice and personal experiences with the job search process

1) Know what kind of job you are looking for.

What do you like to do? Do some thinking about your strengths and abilities, and how these things can help direct your job search.

2) Network! This is statistically your most likely way to get a job. The easiest way to get hired is to find a job that is not being advertised, but how can you find that job if no one else knows about it?! Talk to people you know or meet, and let them know that you are looking for work. Ask around to see if others know of employers who hire people with a criminal record. One of the best ways to get the word out that you want a job is to work at a business through a staffing agency, such as the ones listed starting on page 24.

An employer told me to get three references from people who have known me for a long period of time. He wanted to know who I was before and after jail, and to account for the employment gap. He suggested a pastor, a district rep and a lawyer. I got the references, and got the job.

-Tye Underdue

3) Put together a resume.

Tips are included on page 5. Ask others to read over your resume and give you feedback. Compile a portfolio of any certificates and documentation of accomplishments. You can also gather letters of reference from people who you have worked with in the past, and/or people who know you well. Read more about this from Tye below:

4) **Know how to “sell yourself”** to an employer online and in person. Are you better with online communication or face-to-face? Your job search strategies will differ, depending on which you feel most comfortable with. A lot of employers now want you to apply online. Ask someone for help if working with a computer is unfamiliar to you. Free and low-cost computer access resources are included on page 5 and 6.

5) **Find employers known to hire people with a criminal record.** Companies we know of are included starting on page 9. This can help you get back into the job market, and lead to finding work quicker. You might also consider temporary work or offering to fill in when needed, which might turn in to full-time work. Another strategy might be to offer to work for free for the first few days to show a positive work ethic.

6) **Try not to get discouraged!** Attend groups or talk to people who have been through this process. It can definitely be hard to find work, and it might help to know that others are feeling the same frustration. Volunteering for a company or organization is one way to fill your “down time”. The company will see how well you work, and what you are like, and you have a genuine interest in that company. You will also increase the amount of people you network with.



Careers USA

18th & JFK, Philadelphia, PA 19102
Phone: 215-561-3800

Centrix Staffing

800 West Olney Avenue, Philadelphia, PA 19120-2232
Phone: 215-725-4300
Also at 3 Garrett Road, Upper Darby, PA 19082-2302
Phone: 610-734-3223

Corestaff

1420 Walnut Street, Suite 716, Philadelphia, PA 19102-4017
Phone: 215-864-0500

*Infinity Staffing

1500 JFK Boulevard, Suite 404, Philadelphia, PA 19102-1721
Phone: 215-735-9440

*J&J Staffing Resources

200 Gibraltar Road, Suite 122, Horsham, PA 19044-2306
Phone: 215-773-9773 Fax: 215-773-0212
Kristie Hentz, Office Manager

Kelly Service

1635 Market Street, Philadelphia, PA 19103-2217
Phone: 215-564-3110

*Labor Force

1301 South Broad Street, Philadelphia, PA 19147-4906
Phone: 215-336-6800 ask for David Woodworth
The office is open 6AM to 9AM. The office door is on the Wharton street side of the building.

LaborReady

3828 Aramingo Avenue, Philadelphia, PA 19137-1011
Phone: 215-288-1203 Gabriel Gonzalez
Can only submit an application M-F 0630-1000
Also at 50 East Main Street, Norristown, PA 19401-4915; 610-277-4070

Manpower

1818 Market Street, Philadelphia, PA 19103-3638
Phone: 215-568-4050
Resumes are only accepted through the front desk lobby.

Staffing agencies and part time work

Accu Staffing Services

1601 Market Street, Suite 101, Philadelphia, PA 19103-2301
Phone: 800-437-ACCU (2228)
Center City: 215-568-2228
Northeast: 215-423-7903
Applications are accepted Monday through Friday 9am-3pm.

Aerotek Commercial Staffing

1325 Morris Drive, Wayne, PA 19087-5579
Phone: 610-232-5807 Sara Kennedy

American Staffing Resources

7201 Frankford Avenue, Philadelphia, PA 19135-1010
Phone: 215-333-7337

Amerisource

445 Fairmount Avenue, Philadelphia, PA 19123-2822
Phone: 215-440-1042 ask for "Pam", "Bill", or "Pearl"

AmeriTemps, Incorporated

220 North 13th Street, Philadelphia, PA 19107-1537
Phone: 215-627-2454 D. Patterson
The work offered is primarily on the Pier 84 unloading ships.

*Aerotek Commercial Staffing

132 Welsh Road, Suite 110, Horsham, PA 19044-2217
Phone: 215-902-8066 Patrick Robbins, Account Recruiting Manager

Baker Industries

184 Pennsylvania Avenue, Malvern, PA 19355
Phone: 610-296-9795

Best Personnel

1315 Walnut Street, 3rd Floor, Philadelphia, PA 19107-4719
Phone: 215-732-3100

BNC Group

5739 North 5th Street, Philadelphia, PA 19120-2307
Phone: 215-548-8600 ask for "Sandra"

Companies that have hired formerly convicted people

Compiled from Community Legal Service's, *Getting Back to Work: A Guide to Employment Services and Opportunities for Ex-Offenders and SEER members' Experiences*

Aramark

Job type examples: Grill cook, general utility, banquet server

-Apply online at: <http://www.aramark.com/Careers/>.

-You can search for available jobs on their website, and create a profile for an easier application process.

-If you know someone who is an employee there, ask them to put in an "employee referral" for you online. There is a special section on the website to do this, and directions to refer a friend at:

<http://www.aramark.com/uploadedFiles/Careers/referral-Directions.pdf>

Cintas (uniform/clothing rental)

Job type examples: cleaning specialist, loader/unloader, sales representative

-Search for jobs and apply online at:

<https://cintas.taleo.net/careersection/10000/jobsearch.ftl?lang=en>

-Call for help with your application at 1-866-256-6559

-Closest location in Philadelphia is:

4700 West Jefferson Street

Philadelphia, PA 19131

Phone: 267-233-5612

Federal Express

Job type examples: Driver, customer service associate, package handler

-Search for jobs and apply online at:

http://fedex.hodesiq.com/career/job_search.aspx?Locale=en&User_ID=

-Make sure to narrow your job search to a location near you (or where you would be willing to work). You can also specify what type of job you are looking for.

-For big corporations such as Federal Express, it may be helpful to visit a few locations near you resume and with you, and ask the manager or person in charge of hiring whether there are any job openings.

Former employers of SEER members

Hatfield Meat Company

Job type examples: Retail sales merchandiser, food safety quality assurance, customer experience resource coordinator

» Search for jobs and apply online at:

<http://www.hatfieldqualitymeats.com/careers/careers-apply.aspx>

» OR email a resume and cover letter to resumes@hqm.com

» OR mail a resume and cover letter to resume and cover letter to:

Hatfield Quality Meats

Attention: Career Opportunities

2700 Clemens Road, Post Office Box 902

Hatfield, PA 19440

Information Advocates (IAs) Project

A network of dedicated, trusted, community-based listeners intelligently connecting resources to requests. Information advocates are “network specialists”. They know a lot of people, many of them have work and/or jobs. Find IAs on the Wikipedia website highlighted on page 12, under the Information Advocacy Notebook..

Safe Disposal Systems, Incorporated

4301 North Delaware Avenue, Building A, Philadelphia, PA 19137-1938

Phone: 215-332-3134 or 215-268-7500

Must contact Ronald Shawler at Aerotek Commercial Staffing for employment. See page 24.

Samuels And Son Seafood Company

3407 South Lawrence Street, Philadelphia, PA 19148-5615

Phone: 215-336-7810 ask for “Herb”

Applications only kept for 30 days, must resubmit each month.

South East Pennsylvania Transportation Authority (SEPTA)

1234 Market Street, Philadelphia, PA 19107-3721

Phone: 215-580-7800

Job should be applied for at <http://autohire.careershop.com/septajobs/>

Simkar Corporation

Lighting manufacturing

601 East Cayuga Street, Philadelphia, PA 19120

Phone: 215-831-7700

They have a hiring freeze in effect.

Southwark Sheet Metal Manufacturing Company

2800 Red Lion Road, Philadelphia, PA 19114-2312

Phone: 800-523-1052

TriStar Service Group

Industrial and office window cleaning.

137 Gaither Drive, Mount Laurel, NJ 08054-1711

Phone: 856-231-8998

Unique Industries

Party supplies

4750 League Island Boulevard, Philadelphia, PA 19112-1222

Phone: 215-336-4300 or 800-888-0559 Fax: 215-334-7868

Applications are only accepted at <http://www.careerbuilder.com/>, searching under “Unique Industries”.

J. B. Mascaro & Sons

Waste management processing

2650 Audubon Road, Audubon, PA 19403-2400

Phone: 484-398-6500 or 800-222-1818

<http://www.jpmascaro.com/>

Just off the SEPTA 100 line at the Bridgeport station across the ball field.

Applications are only accepted Tuesdays through Thursdays, 9AM-2PM.

Jerith Manufacturing

14400 McNulty Road, Philadelphia, PA 19154

Phone: 215-676-4068 Fax: 215-676-9756

They have a hiring freeze in effect.

LWC Services, Incorporated

Industrial and office window cleaning.

2525 Wyandotte Road, Willow Grove, PA 19090-1209

Phone: 215-657-9999 or 800-220-9999

Mancino Manufacturing

4732 Stenton Avenue, Philadelphia, PA 19144-3023

Phone: 215-842-0690

Neatsfoot Oil Refineries

2925 East Ontario Street, Philadelphia, PA 19134-6003

Phone: 215-739-1291 ask for "Bob"

They have a hiring freeze in effect.

Origlio Beverages

3000 Meetinghouse Road, Philadelphia, PA 19154-1027

Phone: 215-698-9500 Bryan Griffin, Director of Corporate Development,

bgriffin@origlio.com

Philadelphia Coca-Cola Bottling Company

801 East Erie Avenue, Philadelphia, PA 19134-1324

Phone: 215-427-4500

Job applications only online at <http://www.enjoycareers.com/>

Philadelphia Furniture Surplus

5351 Lancaster Avenue, Philadelphia, PA 19131-4026

Phone: 215-871-0800

Home Depot

Job type examples: Sales associates, freight team members and warehouse opportunities

» Search for jobs and apply online at:

<http://careers.homedepot.com.edgesuite.net/find-your-fit.html>

» The website allows you to search for jobs by location and type, and within departments of retail, distribution centers, call-centers and in corporate headquarters.

» The closest locations in Philadelphia are:

1651 South Columbus Boulevard Philadelphia, PA 19148-1402
2200 West Oregon Avenue Philadelphia, PA 19145-4121

4640 Roosevelt Boulevard Philadelphia, PA 19124-2300
2385 Cheltenham Avenue Philadelphia, PA 19150-1506

Moyer Packing Company

Job type examples: Route driver, meat packer

249 Allentown Road, Souderton, PA 18964-2207

Phone: 215-723-5555

Philadelphia Cricket Club

Description of desired employees includes people who are team players with excellent hospitality skills and a willingness to offer members exceptional service.

» Applications and resumes accepted by email, fax and online to Susan LaTorre, Human Resources

415 West Willow Grove Avenue, Philadelphia, PA 19118-4125

Phone: 215-247-6001 x3200

Fax: 215-242-2457

Email: hr@philacricket.com

Website: philacricket.com

Procacci Brothers

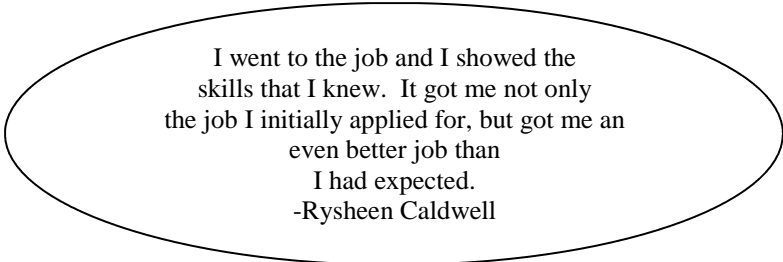
Job type examples: Inventory support

-Search for jobs and apply online: www.proaccibrothers.com/

Click on "Careers" to see available jobs and how to apply.

3333 South Front Street, Philadelphia, PA 19148-5605

Phone: 215-463-8000



I went to the job and I showed the skills that I knew. It got me not only the job I initially applied for, but got me an even better job than I had expected.
-Rysheen Caldwell


Restaurant Depot

Job type examples: Cashier, chef, general help

-Search for jobs and apply online at: <http://www.jetrordcareers.com/>

700 Pattison Avenue, Philadelphia, PA 19148

Phone: 215-334-2100



A very helpful website to obtain all types of Philadelphia area information is at:

<http://www.wikidelphia.org/>

Belgrade Parts and Services

Replacement part and accessories provision

2748 East Butler Street, Philadelphia, PA 19137-1404

Phone: 215-744-1263 Bill Rielly x10

Brite Star Manufacturing

Christmas novelties wholesale, wiring, electrical

2900 South 21st Street, Philadelphia, PA

Phone: 215-271-7600

They offer mainly seasonal work between mid-September till January.

Cardone Industry

Remanufacturing auto parts

5660 Rising Sun Avenue, Philadelphia, PA 19120-2511

5501 Whitaker Avenue, Philadelphia, PA 19124-1709

Phone: 215-912-3000 or <http://www.cardone.com/>

C&C Distribution

4343 Whitaker Avenue, Philadelphia, PA 19124-6016

Phone: 215-291-8200

They currently have a hiring freeze in effect.

Crown Boiler

Heating products wholesale

3633 L Street, Philadelphia, PA 19134

Phone: 215-535-8900

Jobs are only through the temporary agency Labor Force: 215-336-6800

Giant Food Stores

2550 Grant Avenue, Philadelphia, PA 19114-2225

Phone: 215-464-8280, choose option 2 and ask for "Lisa"

You must fill out a job application online first at

<http://www.giantfoodstores.com/shareddev/sharedcontent/Employment/>

JBD Contractors, Incorporated

2256 Route 322, Swedesboro, NJ 08085-3632

856-457-3500

Job applications only online at <http://www.jbdconstruction.com/>

General fields to look into:

Fast food (McDonald's, Wendy's, Burger King)

All fast food applications are online

Kitchen work

Hospitality/hotels (Ramada, Comfort Inn)

Retail

Grocery stores (Acme, Fresh Grocer, Save-A-Lot, Super-fresh)

Other companies offering a second chance that hire ex-offenders and recovery friendly. This list is an updated and revised version of the one from the Philadelphia Department of Behavioral Health/Mental Retardation Services Resource Manual.

ABM

1650 Walnut Street, Philadelphia, PA 19103

Job applications only online at http://www.abm.tms.hrdepartment.com/cgi-bin/a/searchjobs_quick.cgi

A&S Manufacturing

Metal sawing, assembly, part cleaning, etcetera

3246 Collins Street, Philadelphia, PA 19134-3202

Phone: 215-425-6130

Action Manufacturing

Design, fabrication and assembly of metal parts

190 Rittenhouse Circle, Bristol, PA 19007-1618

Phone: 215-278-4001 Fax: 215-423-7749

Resumes can be sent to emp@action-mfg.com.

Allegheny Distribution And Delivery

Supplies furniture to retail stores

4545 West Girard Avenue, Philadelphia, PA 19131-4634

Phone: 215-473-7300

Alpha Office Supply

Office supply and furniture provision, office services

2066 West Hunting Park Avenue, Philadelphia, PA 19140-2814

Phone: 215-226-2690 Gloria Collins

Presently not hiring or in the Second Chance program. A record could be a hiring factor depending on their customer security criteria.

**Spotlight on:
Brown Family ShopRites**

The Brown Family ShopRites have been SEER allies, and true community advocates for people with a criminal record.

Most positions start as part-time and can lead to full-time

-Search for jobs and apply online at:

<http://www.shoprite.com/cnt/employment.html>

When given the choice of where to send your application, be sure to select one of the Brown family ShopRites! Applications are kept on file for six months, which means you will need to reapply twice a year.

-The closest Brown family owned ShopRite are at:

2301 West Oregon Avenue, Philadelphia, PA 19145-4112

Phone: 215-336-7300, Stephanie Lamore x150

2385 West Cheltenham Avenue, Philadelphia, PA 19150-1506

Phone: 215-887-4260, Lashawna Ready x169

2946 Island Avenue, Philadelphia, PA 19153-2026

Phone: 215-492-1333, Stephanie

-Other Brown family owned ShopRites are in:

Bensalem, Brooklawn, East Norriton, Fairless Hills, Haverford, Parkside, Roxborough

-ShopRite job applications are only kept on file for ninety (90) days. So you will need to re-apply every three (3) months.



A word about ATR (Advance Toward Recovery)

Not all ATR programs are implemented the same. ATR is a once in your life-time program. Pick your provider carefully because once you complete the program, there will be no second chance with some other organization.

So, be sure that you understand exactly what a particular program will require, such as how many days you will attend, and **what kind of job placement assistance is being offered**. In other words, who does the organization know that is offering work or is hiring. Getting a packet with a bunch of job listings pulled from Craigs List, and other public Websites does not give you any edge on anyone, and as someone with a criminal record, you need all the edge you can get.

It's just like buying a cell phone: The phone is only as good as the network it's on. So make sure the organization you choose to take your ATR classes through is personally well connected with as many companies sympathetic to hiring individuals with a criminal record as possible.



Team Clean

Job type examples: Supervisors, custodians (full-time, part-time and floater roles)

-Team Clean asks for background checks, but has a history of hiring people depending on record type and timing.

-Search for jobs online at: <http://www.team-clean.com>

Mailing address:

Building 101, 1st Floor North, Suite 110

4747 South Broad Street

Philadelphia, PA 19112

Phone: 267-514-8326

Uhaul International

Most positions start as part-time and can lead to full-time.

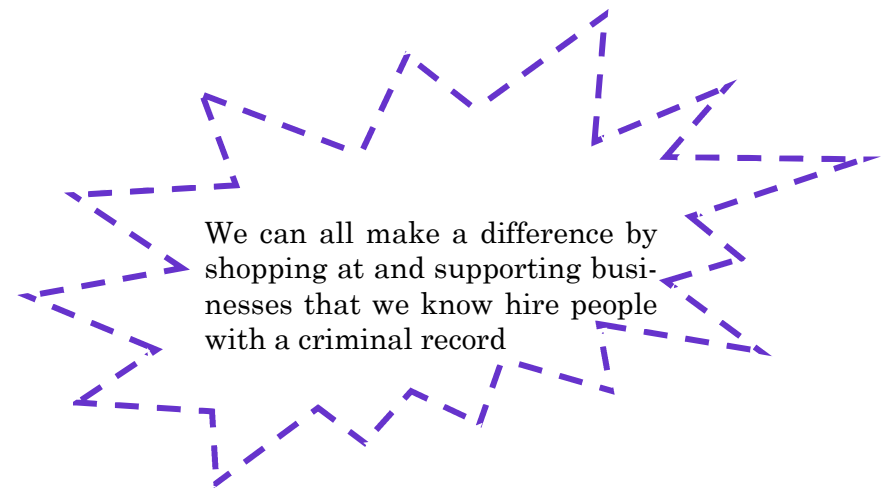
There are too many locations in Philadelphia alone to list.

Applications are only accepted online at <http://jobs.uhaul.com/>

V&S Cattie Galvanizing Corporation

2520 East Hagert Street, Philadelphia, PA 19125

Phone: 215-739-8911



What's Happening At ICJ?!?!

ABE: Adult Basic Education classes enroll on Thursdays from 4-6pm and meet every Monday and Thursday from 4-6pm. Contact Theresa for more information at extension 409.

Yoga: Are you STRESSED? Ananda teaches this all levels Kundalini Yoga class. This practice can be done on the floor or in a chair and is sure to leave participants relaxed and focused. Ever other Tuesdays from 2:15-3:30pm. Contact Theresa for more information at extension 409.

Computer Lab: This is a computer lab open to the public. Come check your email, search for a job or surf the web! Computer classes are also available. Open Access Computer Lab: Tues, Wed, & Thurs 1-5pm & Fri 2-5pm. Contact Mendal at extension 413 for more information or to sign up for classes.

Creative Writing Workshops: Are you interested in poetry or storytelling? Stop by this new group! Contact Herman for more information at extension 409.

Keep an eye out for:

Art Club: Occasional Wednesdays at 4pm. Contact Mendal at extension 413 for more information.

Brown Bag Lunch Series: Speakers series during the lunch hour so that those in the field can learn about timely topics and meet others who are passionate about similar causes.

SCPA (Support Center for Prison Advocacy): Have you or a loved one ever been in prison? Are you a neighbor, community leader or service provider concerned for people coming home? Join our reentry support center without walls as we go out into the community exploring ways to organize and campaign around prison overcrowding and bail issues. Contact SCPA at extension 412.

TEACH Outside (Treatment Education Activists Combating HIV): This is an intensive 5 week course on HIV treatment and ACTIVIST training! Wednesdays and Fridays (5week sessions) from 10am-2pm. Contact Teresa for more information at extension 404.

TITO (Teach Inside Teach Outside): Have you recently been incarcerated? This 12 week reentry course encompasses education on coming home, health, mental health, empowerment and activism for people who have been incarcerated. Mondays from 10am-1pm. Contact Omar for more information at extension 405.

SEER (Society for Employment and Equal Rights): Are you tired of seeing "background check" on job applications? This organizing and advocacy group focuses on opening doors to employment for people with a history of incarceration. Tuesdays from 1-2pm. Contact Kathy for more information at extension 408.

ATR Life Skills Program: Explore methods for productivity, organization and human potential. Thursdays from 2-4pm. Contact LuQman for more information at extension 403.

ATR Career Development Program: This 9 week course includes resume writing, job search skills, interviewing techniques, and guest speakers from various industries. Thursdays from 10am-12pm. Contact LuQman for more information at extension 403.

PHN (Prison Health News): Are you a writer, poet or artist? This group writes and edits a newsletter for people behind the walls in prisons all over the country. Fridays from 2-4pm. Contact Teresa for more information at extension 404.

GED: Are you ready to achieve your high school equivalent certificate? This class meets twice weekly to prepare students to take the GED exams. Placement tests occur every Thursday at 4pm. Tuesdays and Thursdays from 4-6pm. Contact Theresa for more information at extension 409.

What's happening at the Institute for Community Justice

Time	Monday	Tuesday	Wednesday	Thursday	Friday
10:00 AM	♦ TITO 10am-2pm		♦ TEACH Outside 10am- 2pm		♦ TEACH Outside 10am- 2pm
10:30 AM					
11:00 AM				♦ ATR Career Development 11am-1pm	
11:30 AM					
12:00 PM					
12:30 PM					
1:00 PM		♦ Computer Lab 1-5pm	♦ Computer Lab 1-5pm	♦ Computer Lab 1-5pm	
1:30 PM					
2:00 PM		♦ Yoga 2:15-3:30pm (Every other Tuesday)	♦ Creative Writing 2-3pm	♦ ATR Life Skills 2-4pm	♦ Prison Health News 2-3pm ♦ Computer Lab 1-5pm
2:30 PM		♦ Critical Thinking Workshop 2:30-3:30pm			
3:00 PM					
3:30 PM					
4:00 PM	♦ ABE (ATR) 4-6pm	♦ GED (ATR) 4-6pm		♦ GED (ATR) 4-6pm	
4:30 PM					
5:00 PM					

*TEACH Outside meets for 5 week sessions 3x per year.

ICJ Drop-in hours are Tuesday-Friday from 1-5pm

21 South 12th Street, 7th Floor, Philadelphia, PA 19107-3614 * TEL 215-525-0460 * FAX 215-567-0431 * www.fight.org

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