

## FINANCIAL SAFETY

### DO

- Deal only with people you can meet in person.
- Be especially careful when buying or selling high value items.
- Understand that Craigslist is not involved in any transaction.
- Only buy expensive items if you can inspect them in person beforehand.
- Meet the landlord or employer in person before agreeing to any credit or background checks for a job or apartment.



### DON'T

- Give out financial information like credit card or bank account numbers.
- Wire funds via Western Union, MoneyGram or any other wire service.
- Accept payment in cashier checks or money orders - fakes are common.
- Make deals involving shipping or escrow (third-party or broker) services.
- Rent an apartment without seeing the interior first.

## PERSONAL SAFETY

### DO

- Insist on a public meeting place like a café.
- Tell a friend or family member where you're going.
- Take your cell phone along if you have one.
- Trust your instincts – they're usually right!



### DON'T

- Invite strangers into your home.
- Use your real email address in a post—always use the “anonymize” feature when posting an ad.
- Accept a ride from anyone until you get to know them better.

## VOCABULARY

OBO – or best offer

PT – part time

FT – full time

br - bedroom

m/f/v/d – male/female/veteran/disabled

EOE – equal opportunity employer

anonymize – disguise your email address

img – image

pic – picture

BOE – based on experience

MVR – motor vehicle record

CDL – commercial driver's license



The image shows a screenshot of the Craigslist Denver website. Several orange callout boxes with white text and arrows point to specific features on the page:

- Post an ad!**: Points to the "post to classifieds" link in the top left.
- Can't figure it out? Get help!**: Points to the "help, faq, abuse, legal" link in the top left.
- Log in to your account.**: Points to the "my account" link in the top left.
- Are you searching the right city?**: Points to the "nearby" dropdown menu in the top right.
- Search in a nearby city or region.**: Points to the "nearby" dropdown menu in the top right.
- Use the search box here...**: Points to the search input field in the top left.
- ...or click on one of the categories here to browse ads!**: Points to the "community" category link in the top left.

## POSTING & REPOSTING RULES:

- You may post to one category and in one city, no more often than about every 48 hours
- Posts similar to active posts will be blocked by Craigslist
- Removing the active post will allow you to post the new ad, unless the active post is less than 48 hours old
- If you lose the email that allows you to manage/remove your post, you can have it resent
- You may be required to verify your identity by having a security code sent to your phone

## WHERE TO GET MORE HELP:

- The Craigslist FAQ and Help Desk: click on the link in the top left hand corner of the Craigslist home page to find the list of frequently asked questions or submit a question to their helpful, volunteer-run help desk.

